

**Town of Camden
Public Workshop
Camden Municipal Building
June 12, 2012**

CALL TO ORDER

Mayor Edmanson called the meeting to order at 7:01 p.m. and noticed that this Council Public Workshop is being held in compliance with Delaware Open Public Meeting Act by posting the agenda on June 5, 2012, in the following manner:

- a. The electronic sign; and
- b. The Official Bulletin Boards; and
- c. The official Town of Camden Web Site;

Mayor Edmanson led attendees in the Pledge of Allegiance and a Moment of Silence.

Council Attending: Mayor Edmanson, Vice Mayor King, Councilman Green, and Councilman Casquarelli.

Council Absent: Councilman Dougherty

Staff Attending: Town Manager Aaron Chaffinch, Account Specialist Lisa Driggins, Code Enforcement Officer Harold Scott, Jr. and Town Finance Officer Patrick Cullen

ANNOUNCEMENTS

- a) The purpose of the Public Workshop is to provide Council a forum to meet and discuss those items not covered by Executive Session, specifically the Energy grant and the Camden-Wyoming Fire Department project.
- b) The next regular meeting of Council will be held Monday, July 2nd.

DISCUSSION

Mr. Tom Wilkes discussed the EEBCG grant and how the funding is going to be utilized. The Town of Camden received two (2) grants totaling \$123,000.00. Mr. Wilkes is making a recommendation to Council to accepted John Hiott Refrigeration AC, Inc. base bid in the amount of \$44,034.00. Mr. Wilkes also stated it will cost an additional \$20,000.00 for change orders and balancing of system. With this said, this will leave approximately \$43,000.00 remaining for other projects.

The Town of Camden has elected to the use the remainder of the funding to improve efficiency on the HVAC system in the Camden Municipal building. John Hiott Refrigeration AC Inc. gave the Town of Camden two different proposals (one for the control system and mechanical system analysis and the other for the computer room air conditioning.) Mayor and Council thought the proposals were too vague and asked for more clarity. Mayor and Council want the following questions answered before work begins:

- Proposal states test and ensure. What does ensure mean? Will the repairs be corrected?
- How much maintenance will be required? Will we be bond to a certain company?

Councilman Green made a motion to approve funding out of the EECBG grant to fund the Camden Wyoming Fire Department HVAC project but not to exceed \$80,000, seconded by Councilman Casquarelli. All in favor; none opposed (Councilman Dougherty absent)

Councilman Green made a motion to approve funding out of the EECBG grant to fund the Camden Municipal Building HVAC project with the exception that all above questions are answered, seconded by Councilman Casquarelli. All in favor; none opposed (Councilman Dougherty absent)

ADJOURNMENT

At 8:17 p.m. a motion was made by Councilman Green, seconded by Councilman Casquarelli to adjourn the Public Workshop meeting. All in favor; none opposed (Councilman Dougherty absent)

Respectfully submitted,
Lisa B. Driggins, CMC, Account Specialist