



Public Works – Intermediate Level Position Job Description

The Public Works Worker:

1. Shall perform various standard tasks using a wide variety of manual and powered equipment which may include but not be limited to a street sweeper, snow plow, dump truck, zero-turn grass mower, push mower, weed eater and other hand tools.
2. Shall perform basic care and trimming of trees in Camden.
3. Shall identify and resolve public works issues and concerns in a timely manner and report the corrective action to the Town Manager.
4. Shall repair sidewalks, road surfaces, curbing, catch basins etc.
5. Shall procure, install, maintain and replace all signage utilized within the Town of Camden for traffic, park, and street identification.
6. Must possess a valid state of residence driver's license, preferably a CDL driver's license.
7. Shall perform work in accordance with all federal, state, and local laws, rules and regulations and within mandated and appropriate safety standards.
8. Shall perform street sealing, crack repair, pothole repair, and minor street repair functions.
9. Shall place and retrieve barricades, lane cones and other traffic directional devices for emergency and event control.
10. Shall perform work assignments in a professional, expeditious and safe manner.
11. Shall perform general maintenance to the Town's buildings and facilities that will include but not be limited to painting, carpentry, and minor plumbing issues.
12. Shall perform preventative maintenance on the Zero Turn Mowers, and other small equipment and tools as necessary.
13. Shall assist in the preparation and cleanup for special events that may occur in Town as required.
14. May be required to respond to after-hours calls for emergencies that involve the Town.
15. Shall keep the Town Manager and designated others accurately informed concerning work progress, including present and potential work problems and suggestions for new or improved ways of addressing such problems.
16. Shall attend meetings, workshops, and training sessions and review publications to become and remain current on principals, practices, and new developments in assigned work areas.
17. Worksites and garage areas will be safely secured at the completion of the work shift.
18. Shall perform specialty tasks as assigned by the Town Manager.
19. Shall perform related, similar, or other logical duties as assigned by the Town Manager and may be required to perform functions beyond those contained in this job description.