

**Town of Camden
Regular Town Council Meeting
Camden Municipal Building
June 3, 2013**

CALL TO ORDER

Mayor Edmanson called the meeting to order at 7:00 p.m. and noticed that this regular Council meeting is being held in compliance with the Delaware Open Public Meeting Act by posting the agenda on May 27, 2013, in the following manner:

- a. The electronic sign; and
- b. The Official Bulletin Boards; and
- c. The official Town of Camden Web Site.

W.B. Simpson fifth grade Representative Keersten Proud led attendees in the Pledge of Allegiance.

Mayor Edmanson led a moment of silence.

Council Attending: Mayor Edmanson, Vice Mayor King, Councilman Casquarelli, Councilman Dougherty, and Councilman Green.

Council Absent: None

Staff Attending: Chief William Bryson, Town Manager Aaron Chaffinch, Town Clerk Jamie Fenske, Account Specialist Amanda Wooleyhand, Financial Officer Patrick Cullen, and Town Solicitor Craig Eliassen.

AMENDMENTS

None

ANNOUNCEMENTS

Property tax statements will go out the first week of July and will be due by September 30, 2013.

MINUTES

Motion made by Councilman Casquarelli, seconded by Councilman Dougherty to approve the May 6, 2013 regular meeting minutes. All in favor; none opposed.

Motion made by Councilman Casquarelli, seconded by Councilman Green to approve the May 6, 2013 executive session minutes. All in favor; none opposed.

Motion made by Councilman Green, seconded by Councilman Casquarelli to approve the May 13, 2013 public workshop minutes. All in favor; none opposed.

CORRESPONDENCE

None

FINANCE REPORT

Patrick Cullen stated there is still an estimated surplus for the current fiscal year.

POLICE REPORT

Chief Bryson's report included but was not limited to traffic arrests and criminal activity.

Chief Bryson stated that around 300 pounds of unwanted drugs were collected on April 27, 2013.

TOWN MANAGER REPORT

Mr. Chaffinch indicated that a maintenance agreement has been made with Roy's Electric for the generator, effective July 1, 2013.

Mr. Chaffinch reported that on May 23, 2013 himself, Dave Edgell, Mary Ellen Gray, Amanda Wooleyhand, and Jamie Fenske met to discuss the Comprehensive Plan.

CAMDEN WYOMING FIRE DEPARTMENT

Mr. Tom Rigsby of the CWFD reported 229 medical calls and 46 fire calls.

Mr. Rigsby also reminded resident's bingo every Tuesday night, doors open at 5:30pm.

CAMDEN WYOMING SEWER & WATER AUTHORITY

No member present.

FRIENDS OF HISTORIC CAMDEN

Mrs. Tracey Green stated the regular monthly meeting is June 18, 2013 7:00 PM, at Barclay Farms.

Mrs. Green also advised June 15th is Camden Day.

MAYOR

Mayor Edmanson expressed his enthusiasm to the Council for their hard work.

Mayor Edmanson presented the Friends of Historic Camden with two checks. Handy Tube made a donation of \$150. The Town of Camden also made a \$200 donation from the Community Fund.

PRESENTATION

NONE

PUBLIC HEARING

Mayor Edmanson asked if there were any public comments about the fiscal year 2013/2014 budget. There were no public comments.

OLD BUSINESS

Draft budget – Final reading FY 2013/2014

Mayor and council presented the FY 2013/2014 budget in detail including but not limited to:

- Administrative continuing education
- Administrative training
- Business meetings
- Public works uniform purchased
- Public works Vehicle – 2005 Chevrolet Pickup 9
- Computer maintenance for the police department

Motion made by Councilman Casquarelli, seconded by Vice-Mayor King to approve the reduction in administrative training from \$500 to \$250. All in favor; none opposed.

Motion made by Councilman Casquarelli, seconded by Councilman Dougherty to approve the reduction in Administrative Continuing Education from \$500 to \$250. All in favor; none opposed.

Motion made by Councilman Casquarelli, seconded by Vice-Mayor King to approve the reduction in Computer Maintenance from \$15,000 to \$5,100. All in favor; none opposed.

Motion made by Vice-Mayor King, seconded by Councilman Dougherty to approve the increase in Public Works Uniforms Purchased from \$250 to \$500. All in favor; none opposed.

***Town of Camden
June 3, 2013***

Regular Meeting Minutes

Motion made by Councilman Green, seconded by Councilman Casquarelli to approve the increase for Public Works Vehicle – 2005 Chevrolet Pickup 9 from \$0 to \$500. All in favor; none opposed.

Motion made by Councilman Green, seconded by Councilman Casquarelli to approve the increase for Admin Insurance – Tax Collector/Treasure from \$0 to \$150. All in favor; none opposed.

Motion made by Councilman Green, seconded by Councilman Casquarelli to approve the fiscal year 2013/2014 budget as the final budget. Roll call:

Councilman Green, yes

Councilman Casquarelli, yes

Vice-Mayor King, yes

Councilman Dougherty, yes

Mayor Edmanson, yes

Councilman Dougherty stated that there will not be a tax increase this year.

Mayor Edmanson expressed his gratitude to Council and staff for passing another balanced budget.

Town of Camden Sewer and water Authority Town appointees - Resolution

Mr. Chaffinch read aloud the Resolution title.

A motion was made by Councilman Green, seconded by Councilman Dougherty to approve Resolution #2013-R-03, Town of Camden Sewer and Water Authority Town appointees. All in favor; none apposed.

Grass cutting – open space

Mayor Edmanson stated that there has been an ongoing issue with code enforcement resulting in the town having to maintain the grass at certain properties. He has kept the grass cutting to a minimum, attempting to reduce the effect on the tax payer.

Mr. Chaffinch reported that the new owners of Tidbury Crossing have been maintaining the open spaces themselves.

Deputy Chief's contract

A motion was made by Councilman Dougherty, seconded by Vice-Mayor King, to let the Deputy Chief's contract expire on July 1, 2013 and not to renew the contract. Roll call:

Councilman Green, yes

Councilman Casquarelli, yes

Vice-Mayor King, yes

Councilman Dougherty, yes

Mayor Edmanson, yes

NEW BUSINESS

Proposed civilian employee wage scale

Councilman Dougherty stated that there are two employees that are making more than what is on the civilian employee wage scale.

Mayor Edmanson stated that this scale would have to be reviewed every year.

Vice-Mayor King specified that once an employee is maxed out according to the wage scale they would no longer get raises.

Councilman Green detailed that once an employee is maxed out the only way they would receive an increase would be if a cost of living adjustment was given.

Mayor Edmanson added that the civilian employee wage scales are tied to an annual review and that the raises are not guaranteed.

A motion was made by Councilman Green, seconded by Vice-Mayor King to approve the proposed civilian employee wage scale. Roll call:

Councilman Green, yes
Councilman Casquarelli, yes
Vice-Mayor King, yes
Councilman Dougherty, yes
Mayor Edmanson, yes

Municipal Street Aid Fund

Mr. Chaffinch stated Senator Bushweller did not know of any cuts to the Municipal Street Aid Fund.

Councilman Dougherty questioned if there was a time frame on the monies.

Mr. Chaffinch replied that the funds that will be given for the fiscal year 2013/2014 budget will expire June 30, 2016

PUBLIC COMMENTS

None.

COUNCIL COMMENTS

Councilman Green stated that he felt that everyone has been doing a good job.

Councilman Casquarelli said that he was pleased to see the house being built on Center Street.

At 8:35PM a motion was made by Councilman Casquarelli, seconded by Councilman Green to go into executive session. All in favor none opposed.

EXECUTIVE SESSION

To consider strategy with respect to pending and /or potential litigation and/or with respect to personnel issues.

At 9:02 PM a motion was made by Councilman Green, seconded by Councilman Casquarelli to return from executive session into regular session. All in favor none opposed.

Motion made by Councilman Green, seconded by Councilman Dougherty to empower the town solicitor to negotiate a resolution of potential litigations with the Buckson family. All in favor; none opposed.

ADJOURNMENT

At 9:03 p.m. a motion was made by Councilman Green, seconded by Councilman Casquarelli, to adjourn the regular meeting. All in favor; none opposed.

*Respectfully submitted,
Jamie Fenske, Town Clerk*