

Town of Camden  
Regular Planning Commission Meeting  
Camden Municipal Building  
February 20, 2013

CALL TO ORDER

Commissioner Schock led attendees in the Pledge of Allegiance.

Commissioner Schock called the meeting to order at 7:43 p.m. and noticed that this regular Planning Commission Meeting is being held in compliance with Delaware Open Public Meeting Act by posting the agenda on February 13, 2013, in the following manner:

- a. The electronic sign; and
- b. The Official Bulletin Boards; and
- c. The official Town of Camden Web Site.

Members Attending: Commissioner Michael Schock, Commissioner Alfonso Torres Jr., and Commissioner Mary Ellen Gray.

Commissioners Absent: Commissioner Sherri Goldsmith

Staff Attending: Town Manager Aaron Chaffinch, Town Clerk Jamie Fenske, Account Specialist Amanda Wooleyhand, Code Enforcement Officer Harold Scott, Jr., Town Solicitor Craig Eliassen

MINUTES

Motion made by Commissioner Torres, seconded by Commissioner Gray to approve the minutes as written from the October 17, 2012 Planning Commission Meeting. All in favor; none opposed.

NEW BUSINESS

Motion made by Commissioner Torres, seconded by Commissioner Schock to nominate Commissioner Gray as the Chairman for the Planning Commission. All in favor, none apposed (Commissioner Sherri Goldsmith absent).

*261 E Camden Wyoming Ave, Tax map No. NM 7-02-094.11-02-07.00-000, Zone C-1. The applicant seeking site plan approval.*

Kevin Minnich from Minnich Engineering represented Brian Lessard for property 261 E Camden Wyoming Avenue.

Mr. Minnich stated that the plan is to have the building moved back and over for safety reasons.

Commissioner Schock asked if there is traffic by the handicap ramp.

Mr. Minnich indicated that there is a parking spot at the end of the ramp.

Commissioner Gray inquired where the entrances to the site will be.

Mr. Minnich stated that there will be an entrance off of Main Street and another off of Camden Wyoming Avenue.

Commissioner Gray asked if there would be a dumpster on site.

Mr. Minnich specified that there would not be a dumpster on site; they would be sharing a dumpster with Mr. Lessard's current office.

Commissioner Gray questioned if there would be any landscaping besides what is in the picture.

Mr. Lessard detailed there would brick pavers, landscaping on the west, brick pavers in the front, and for safety reasons there will be low landscaping in the front island.

Commissioner Torress observed that the ramp would go into the alley and this could become a safety hazard.

Mr. Lessard mentioned that he would put landscaping at the end of the ramp for protection.

Motion made by Commissioner Torress, seconded by Commissioner Grey, for the application submitted for site plan approval. All in favor, none opposed (Chairman Goldsmith absent).

*261 E Camden Wyoming Ave, Tax map No. NM 7-02-094.11-02-07.00-000, Zone C-1. Minor subdivision application for lot line adjustment request.*

Commissioner Gray questioned who would maintain the Town of Camden parking.

Mr. Chaffinch stated that the Town of Camden parking would be maintained by the Town.

Motion made by Commissioner Grey, seconded by Commissioner Torress, for the application submitted minor subdivision for lot line adjustment request. All in favor, none opposed (Chairman Goldsmith absent).

*Comprehensive plan review.*

Mr. Chaffinch expressed that it is coming up on the five year review for the Comprehensive Plan. He has already been in contact with the State of Delaware Planning Department. The maps will be restructured to properly show the future land use, perspective map, and zoning map.

## **ADJOURNMENT**

At 8:22p.m. a motion was made by Commissioner Gray, seconded by Commissioner Torres to adjourn the meeting. All in favor; none opposed (Commissioner Goldsmith absent).

**Respectfully submitted,  
Jamie Fenske, Town Clerk**