



# Application for Demolition Permit

Call Miss Utility before you dig: 1.800.282.8555

Permit# \_\_\_\_\_

**Job Site:**

No. \_\_\_\_\_ Street \_\_\_\_\_ Suite \_\_\_\_\_  
Lot No. \_\_\_\_\_ Subdivision \_\_\_\_\_ Phase \_\_\_\_\_

**IDENTIFICATION:**

Applicant: \_\_\_\_\_ Phone No. \_\_\_\_\_  
(Address) \_\_\_\_\_  
\_\_\_\_\_

Owner: \_\_\_\_\_ Phone No. \_\_\_\_\_  
(Address) \_\_\_\_\_  
\_\_\_\_\_

Contractor: \_\_\_\_\_ Phone No. \_\_\_\_\_  
(Address) \_\_\_\_\_  
\_\_\_\_\_ License No. \_\_\_\_\_

I, the undersigned, own or act as agent for the owner of the above-referenced property.

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Signature: \_\_\_\_\_

**DESCRIPTION OF PROPOSED CONSTRUCTION:**

**Total Cost demolition \$** \_\_\_\_\_

Full Building Demolition \_\_\_\_\_ Building Area  
 Selective Demolition \_\_\_\_\_ ZONE: \_\_\_\_\_  
 Commercial Demolition \_\_\_\_\_ No. of Stories  
 Residential Demolition \_\_\_\_\_ CURRENT USE: \_\_\_\_\_  
\_\_\_\_\_ No. of Bathrooms  
DATE OF DEMOLITION: \_\_\_\_\_

**Foundation**

- Slab on Grade
- Crawl Space
- Basement
- Piers/Pilings

**Framing**

- Wood
- Metal
- Masonry
- Concrete

**Water**

- CWSWA
- Tidewater
- Other

**Sewage**

- CWSWA
- Kent County
- Other

All demolition sites must be properly scoured and coordinated with the Land Use Administrator on actual demolition date(s). All utilities must be contained including Miss Utility before demolition takes place. Permit is subject to cancellation or \$1,000.00 fine if not completed to permit specifications. When road closures are required and involve police, the Camden Police Department must be notified and may be required to direct or re-direct traffic.

**DESCRIPTION OF MATERIALS:**

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**TOWN OF CAMDEN REQUIREMENTS**

**CONTRACTORS:** The contractor of record as well as all sub-contractors shall acquire a Town of Camden Business License from the Finance Administrator. A current State of Delaware License and current Certificate of Liability shall also be required in addition to the license fee, payable via check, Visa, master Card, Discover Card, or Cash. (Applications may be found on the website, [www.Townofcamden.com](http://www.Townofcamden.com) or by visiting Town Hall.)

**NOTE: To avoid a cease and desist order, please ensure all contractors on site are licensed.**

**ADDITIONAL REVIEWS:** The Town of Camden acknowledges review of applications may require review by additional authorities and/or agencies. Attached is a list of additional agency contact numbers. It is the responsibility of the applicant to ensure review by all required agencies as well as receipt of agency approvals by the Town of Camden Land Used Department prior to commencement of any work. The applicant shall also be responsible for scheduling a preconstruction meeting, to be held at the Camden Town Hall, with attendance by ALL agencies involved in the review process as well as all utility companies.

**INSPECTIONS: 48 hour notification is required for all inspections, NO EXCEPTIONS.**

**NOTE: All inspections are scheduled by the Land Use Department by calling 302.697.2299.**

**SCHEDULING REQUIREMENTS:**

- A request made for a.m./p.m. inspection shall be scheduled for the a.m./p.m. 48 hours after the request is made.
  - Cut off for calling in inspections requests is 3:30 p.m.
- Cancellation of Inspections
  - A cancelled inspection request must be received 24 hours prior to the scheduled inspection.
  - Rescheduling a cancelled inspection without 24 hour notice shall be re-scheduled following the above inspection process. A \$75 cancellation/re-inspection fee is required.
- Re-inspections
  - Failed inspections shall be re-scheduled following the above inspection process. A \$75 re-inspection fee is required prior to being placed on the schedule.

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**FOR OFFICE USE ONLY:**

DATE RECEIVED: \_\_\_\_\_

PERMIT NO. \_\_\_\_\_

DATE ISSUED: \_\_\_\_\_

APPROVED: \_\_\_\_\_

POLICE DEPARTMENT APPROVAL: \_\_\_\_\_

DENIED: \_\_\_\_\_

REASON FOR DENIAL: \_\_\_\_\_

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