

**Town of Camden  
Regular Town Council Meeting  
Camden Municipal Building  
June 1, 2015**

**CALL TO ORDER**

Mayor King called the meeting to order at 7:00 p.m. and noticed that this regular Council Meeting was being held in compliance with the Delaware Open Public Meeting Act by posting the agenda on May 22, 2015, in the following manner:

- a. The electronic sign,
- b. The Official Bulletin Board,
- c. The official Town of Camden Web Site,
- d. The News Journal, and
- e. The Delaware State News.

Vice-Mayor Green led attendees in the Pledge of Allegiance.

Mayor King led a moment of silence.

Council Attending: Mayor King, Vice-Mayor Green, Councilman Dougherty, Councilman Casquarelli, and Councilwoman Torres.

Staff Attending: Chief William Bryson, Town Manager Aaron Chaffinch, Town Clerk Jamie Fenske, Town Solicitor Craig Eliassen, Account Specialist Amanda Marlow, and Financial Officer Tom Josiah.

**AMENDMENTS**

None.

**ANNOUNCEMENTS**

Mayor King wished Councilwoman Torres best wishes from Council and staff.

Mayor King wished everyone a safe and happy Independence Day.

**MINUTES**

Motion made by Vice-Mayor Green, seconded by Councilman Dougherty, to approve the May 4, 2015 regular meeting minutes. All in favor; none opposed.

Motion made by Councilman Dougherty, seconded by Councilwoman Torres, to approve the May 11, 2015 public workshop minutes. All in favor; none opposed.

**FINANCE REPORT**

Account Specialist Amanda Marlow explained that there is an internal meeting with Horty and Horty on June 22<sup>nd</sup>. They will then present their review at the July 6, 2015 Council Meeting.

Mrs. Marlow explained that senior discount forms are due in the office by June 3<sup>rd</sup>, 2015 to receive the discount for the 2015 tax year.

Vice-Mayor Green asked to have all new and renewing senior discount forms to be due by June 3<sup>rd</sup>.

#### **POLICE REPORT**

Chief Bryson's report included but was not limited to traffic arrests and criminal activity.

Chief Bryson informed everyone that there is a phone scam going on where individuals are pretending to be the police department.

Chief Bryson explained that the open police officer position closed on May 15<sup>th</sup>.

Mayor King questioned who takes care of a dog barking complaint.

Chief Bryson stated that the police department does.

Mr. Eliassen explained that the dog barking ordinance needs to be reviewed soon.

#### **TOWN MANAGER REPORT**

Mr. Chaffinch reported the he attended the PLUS meeting and there were no questions. We can continue on with the zoning portion of the comprehensive plan.

Mr. Chaffinch explained that on May 28<sup>th</sup> cold patches were done on Walmart Drive.

#### **CAMDEN WYOMING FIRE DEPARTMENT**

None.

#### **CAMDEN WYOMING SEWER & WATER AUTHORITY**

None.

#### **FRIENDS OF HISTORIC CAMDEN**

None.

**VFW**

Commander Marc Garduno explained the Memorial Day celebration was a success. June 5<sup>th</sup> is steak night and Father's Day breakfast will be June 21<sup>st</sup>.

Commander Garduno challenged everyone to fly their flags on Flag Day, June 14<sup>th</sup>.

Commander Garduno thanked Mayor King and Kent Landscaping for the landscaping around the memorial out front of Town Hall.

**MAYOR**

Mayor King thanked Mr. Josiah for his job well done so far. He explained that Mr. Josiah is very consistent and he feels very comfortable with Mr. Josiah leading the budget process this year.

Mr. Josiah explained that the budget is a team effort with Mrs. Marlow.

**PUBLIC HEARING**

*Ordinance to Provide for a School Capital Reserve Fund – Amendment*

Mrs. Marlow explained that the change will change only the wording from “and” to “or”. With the current ordinance they are unable to request funds.

No public Comment.

*Issuance of Capital Reserve Funds*

Councilman Dougherty stated that he would like to see the Capital Reserve Funds disbursed like the Fire Departments are, on a quarterly basis.

Mr. Eliassen explained that the fire department funds go to their operating budget where the school district funds have to deal with capital improvements.

No public comment.

*FY 2016 Draft Budget*

Mr. Josiah explained that the only thing changed or added was \$1,000 was added for maintenance for the new Tahoe.

No public comment.

**OLD BUSINESS**

*Ordinance to Provide for a School Capital Reserve Fund - Amendment*

A motion was made by Councilman Dougherty, seconded by Vice-Mayor Green, to approve the amendment for the Ordinance to Provide for a School Capital Reserve Fund. Roll call:

Mayor King – yes

Vice-Mayor Green – yes

Councilman Casquarelli – yes

Councilman Dougherty – yes

Councilwoman Torres – yes

*Draft budget – final reading*

A motion was made by Vice-Mayor Green, seconded by Councilwoman Torres, to approve the 2016 draft budget. Roll call:

Mayor King – yes

Vice-Mayor Green – yes

Councilman Casquarelli – yes

Councilman Dougherty – yes

Councilwoman Torres – yes

**NEW BUSINESS**

*Annexation – 22 Leslie Dr*

Mr. Chaffinch read the petition submitted by Mark Carlson for 22 Leslie Dr.

Mr. Chaffinch reported that he told Mr. Carlson that no billboards were allowed in the incorporated limits of the Town of Camden.

Chief Bryson explained that a previous Town Manager approved the tax abatement given to Mr. Carlson on a different property.

A motion was made by Vice-Mayor Green, seconded by Councilman Casquarelli, to reject the petition for annexation as submitted for 22 Leslie Dr. All in favor; none opposed.

*CWSWA permit fee*

Mayor King explained that at the May 4<sup>th</sup> Council Meeting, Mr. Peter Couming requested to have the fee waived for the water tower permit fee waived for the CWSWA.

Councilwoman Torres explained that the Town of Camden would be taking the entire financial hit for what both the Camden and Wyoming residents will benefit from.

Vice-Mayor Green explained that he feels it is a lot of money to waive when the Town of Camden residents are not the only ones benefitting from the water tower.

Councilman Dougherty sustained from the topic.

Councilman Casquarelli explained that there was no discount given from the CWSWA when the Town of Camden built the new Town Hall.

A motion was made by Councilman Casquarelli, seconded by Vice-Mayor Green, to decline the request to waive the permit fees for the water tower for the CWSWA. Roll call:

Mayor King – yes

Vice-Mayor Green – yes

Councilman Casquarelli – yes

Councilman Dougherty – abstained

Councilwoman Torres – yes

#### *Rental license*

Councilman Casquarelli explained that there are properties that are rentals that have not been inspected by the Town of Camden. Any time a new rental license is given, any changes are made, or there is a complaint the Town of Camden holds the right to do an inspection.

Vice-Mayor Green suggested having a current employee get certified to do the rental inspections to help alleviate some of the work from the Code Enforcement officer/Building Inspector.

Councilman Casquarelli explained that the Town of Camden permits need to match with Kent County.

Mr. Eliassen explained that the Town needs a procedure set in place.

#### *Code Enforcement*

Councilman Casquarelli explained that there are buildings that do not match records with the Town of Camden and Kent County.

Councilwoman Torres suggested bidding out the grass cutting services so that the Code Enforcement Officer can spend more of his time working on code enforcement than grass cutting.

Mayor King explained that Harold Scott oversee the contracted grass company.

Councilman Dougherty explained that it would be a good idea to look into hiring a grass company.

#### **PUBLIC COMMENTS**

Linda Moore- 168 Thomas Harmon Dr, questioned if the current Code Enforcement Officer is able to be fair since he has been with the town for so many years.

Mike and Judie Schock thanked Chief Bryson and the police department for helping relocate one of his son's stolen dirt bikes.

**COUNCIL COMMENTS**

Councilwoman Dougherty explained that there is gravel and potholes all over Route 10 and that the State should have a street sweeper come out.

Councilwoman Torres thanked Council and Staff for the gift.

Mayor King thanked everyone for their hard work and dedication.

**ADJOURNMENT**

At 9:29m. a motion was made by Vice-Mayor Green, seconded by Councilman Casquarelli, to adjourn the regular meeting. All in favor; none opposed.

*Respectfully submitted,  
Jamie Fenske, Town Clerk*