

**Town of Camden
Regular Town Council Meeting
Camden Municipal Building
November 2, 2015**

CALL TO ORDER

Mayor King called the meeting to order at 7:00 p.m. and noticed that this regular Council Meeting was being held in compliance with the Delaware Open Public Meeting Act by posting the agenda on October 23, 2015, in the following manner:

- a. The electronic sign,
- b. The Official Bulletin Board,
- c. The official Town of Camden Web Site,
- d. The News Journal, and
- e. The Delaware state News.

Vice-Mayor Green led attendees in the Pledge of Allegiance.

Mayor King led a moment of silence.

Council Attending: Mayor King, Vice-Mayor Green, Councilman Dougherty, Councilman Casquarelli, and Councilwoman Torres.

Staff Attending: Chief William Bryson, Town Manager Aaron Chaffinch, Town Clerk Jamie Fenske, Town Solicitor Craig Eliassen, and Account Specialist Amanda Marlow..

AMENDMENTS

None.

ANNOUNCEMENTS

Town Hall will be closed Wednesday, November 11th in observance of Veteran's Day.

Town Hall will be closed Thursday and Friday, November 26th and 27th in observance of Thanksgiving.

Caroling in Camden will be December 4, 2015, 6:30pm at Town Hall.

MINUTES

Motion made by Vice-Mayor Green, seconded by Councilwoman Torres, to approve the October 5, 2015 regular meeting minutes. All in favor; none opposed.

FINANCE REPORT

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Account Specialist, Amanda Marlow, reported that the majority of property taxes were collected in July 2015 due to the discount.

Councilman Dougherty mentioned that he would like to see \$200,000 be moved to the money market savings account for emergency reserve.

Tom Josiah, CFO, explained that the budget is meeting all expectations. He added that the budget is the projected plan for the year. The public works expenses will go over the budgeted amount because of the new position that was not originally put into the budget. He cautioned Mayor and Council that the street maintenance not covered by the State will come from RETT.

Mayor King thanked Mrs. Marlow and Mr. Josiah for their reports. He asked Mr. Josiah to let Council know when the appropriate time would be to move money to the money market savings account.

POLICE REPORT

Chief Bryson's report included but was not limited to traffic arrests and criminal activity.

Chief Bryson explained that there are four old cars in the fleet. The oldest car need to have a transmission replaced that will cost approximately \$3,000. He added that a vehicle is needed and that he feels a new vehicle would be better to invest in then fixing the aged car.

Councilman Dougherty questioned how long it would take to get the new car and what the cost would be.

Chief Bryson stated that it would take approximately 8 weeks and the last Tahoe cost \$42,000 with total fit out.

Councilwoman Torres replied that she does not feel that putting \$3,000 in an old car is a good idea, she is in favor of purchasing a new Tahoe.

Vice-Mayor Green stated that we budgeted for a new vehicle this year and he thinks the Town should go ahead and purchase the new Tahoe now.

Councilman Dougherty questioned if we need to budget for two new vehicles a year.

Chief Bryson replied that we can wait until February to discuss this matter.

A motion was made by Councilman Casquarelli, seconded by Vice-Mayor Green; to give Chief Bryson the authority to spend \$42,000 from RETT to purchase a new Tahoe for the police department. All in favor; none opposed.

TOWN MANAGER REPORT

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Mr. Chaffinch reported that 14 applications were submitted for the public works position and he and the Mayor will be interviewing three this week. He questioned Mayor and Council when they would like the new employee to be hired.

Mayor King replied that he would like the new hire to start as soon as possible to be ready when the snow season starts.

Councilwoman Torres stated that she would like to see them hired before Thanksgiving if that is possible.

Vice-Mayor Green replied that he would like to see the person hired as soon as possible to start training.

Councilman Dougherty asked to have the transfer to the money market be decreased to cover the rest of the budget year for the new public works position.

Councilman Casquarelli added that he felt the new employee should start as soon as they can.

CAMDEN WYOMING FIRE DEPARTMENT

Mayor King read a report presented by the CWFD. There was a reported 287 medical calls and 56 fire calls for the month of October 2015. He added that bingo is every Tuesday and doors open at 5:30pm.

Mayor King thanked the CWFD for keeping the Town informed.

CAMDEN WYOMING SEWER & WATER AUTHORITY

None.

FRIENDS OF HISTORIC CAMDEN

Mrs. Burke stated the next regular meeting November 17th, 2015, 7pm, at Barclay Farms clubhouse.

VFW

Commander Garduno presented his monthly report which included the amount of time and money that was collected and donated.

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Councilwoman Torres added that she would like to thank all of those who contributed to the VFW campaign to help veterans.

Mayor King thanked Commander Garduno for his dedication and report.

MAYOR

Mayor King thanked Council and staff for all of their hard work.

PUBLIC HEARING

Soliciting Ordinance

Mayor King explained that the first reading was presented at the October 2015 Council Meeting.

Mr. Eliassen added that the peddler definition did not encompass religious supporters or politicians so his recommendation was to exclude them from this ordinance.

Councilwoman Torres explained that she is still in favor of this ordinance and has no issues with Mr. Eliassen recommendation.

Vice-Mayor Green agreed that he is in favor with the ordinance as it is written now.

Councilman Dougherty added that Barclay Farms is private property and solicitors are not allowed. He fully supports this ordinance.

Councilman Casquarelli thanked Mr. Eliassen for his recommendation of the exclusions.

Chief Bryson added that there has been several complaints about pushy solicitors that are coming around door to door that this ordinance will help prevent.

Mrs. Burke added that she had a pushy meat and fish salesman come to their backdoor that would not leave and they had to call the State Police.

Mrs. Linda Moore added that meat and fish truck was in Newells Creek as well. She inquired how often a resident would have to put their residence on the no soliciting list.

Ms. Fenske relied just once.

OLD BUSINESS

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None.

NEW BUSINESS

Soliciting Ordinance

Chief Bryson explained that he feels this is a good ordinance. This ordinance will give the police department and code enforcement the tool to move forward.

Mayor King read the title only, Ordinance #2015-O-06 Soliciting Ordinance.

Mayor King thanked Chief Bryson and Jamie Fenske for their hard work on this ordinance.

A motion was made by Councilwoman Torres, seconded by Vice-Mayor Green; approve the final reading of Ordinance #2015-O-06 Soliciting Ordinance. Roll call:

Mayor King - yes

Vice-Mayor Green - yes

Councilwoman Torres - yes

Councilman Dougherty - yes

Councilman Casquarelli - yes

All in favor; none opposed.

Duct Cleaning proposals

Mr. Chaffinch explained that the mold around the ducts were discussed at last month's Council Meeting. He reached out to several contractors to get bids. The Bug Guy stated that he was unable to do it. Servpro added to their additional bid. Diamond State Pest Control stated that because of the humidity in the building they cannot guarantee more than 6 months but they suggested if the humidity stays below sixty percent there should not be another issue.

Councilman Casquarelli added that the Diamond State proposal is specific where the Servpro bid is not.

Councilman Dougherty explained that dehumidifiers will need to be purchased to keep the humidity below sixty percent.

Chief Bryson added that everyone will have to be out of the building for six hours for them to do the cleaning.

Vice-Mayor Green asked to have Diamond State come back before the 6 months is up.

Councilwoman Torres agreed that Diamond State is the best option.

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A motion was made by Councilman Dougherty, seconded by Councilman Casquarelli; approve the proposal submitted by Diamond State for the duct cleaning and to authorize the Town Manager to purchase 2 dehumidifiers. All in favor; none opposed.

Street Paving bids

Mr. Chaffinch reported that a mandatory pre bid meeting was held on October 6th that was attended by 7 vendors. October 20th was the bid opening at which 3 bids were submitted. Sams Construction bid \$212,207, Delmarva Paving bid \$173,597, and Jerry's Paving bid \$180,785. Representative Yearick and Senator Blakey committed to \$96,000.

Mr. Chaffinch recommended that Mayor and Council accept Delmarva Paving for all 3 areas.

Vice-Mayor Green questioned if the CWSWA needed to be involved.

Mr. Chaffinch replied that the CWSWA has been notified.

Vice-Mayor Green asked when the project would start.

Mr. Chaffinch explained that it could take 4 weeks for State approval.

Councilman Casquarelli recommended to go ahead and do all three areas now.

Councilman Dougherty stated that all three areas will eventually have to be done and he recommends to do them now.

Vice-Mayor Green suggested to do all 3 this year while we can still get some financial assistance from the Representative and the Senator. He is also in favor of Delmarva Paving.

Councilman Casquarelli is also in favor of Delmarva Paving.

Councilman Dougherty is in favor of Delmarva Paving.

Councilwoman Torres is in favor of Delmarva Paving of doing all 3 areas. She questioned if businesses pay more for taxes.

Ms. Fenske replied that businesses do pay a greater amount for taxes.

Mayor King stated that he is in favor of Delmarva doing all 3 areas.

A motion was made by Councilman Dougherty, seconded by Councilman Casquarelli; to accept all three bids submitted by Delmarva Paving for the street paving project. Roll Call:

Mayor King - yes

Vice-Mayor Green - yes

Councilwoman Torres - yes

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Councilman Dougherty - yes
Councilman Casquarelli - yes
All in favor; none opposed.

Snow Ordinance

Councilwoman Torres explained that she is looking for an ordinance that will help with cars preventing the snow plows from plowing the entire street. She added that Mr. Scott has been hoping for this for 10 plus years. She has been doing a lot of research and has seen it done different ways.

Chief Bryson added that a time restriction would not work since they plow at all hours of the day depending on the snow fall.

Councilwoman Torres stated that her hopes are to help with liability issues, safety issues, and making the plowing process faster.

Vice-Mayor Green replied that he thinks this is a good opportunity to make it easier for those that are doing the snow plowing.

Mr. Eliassen suggested to delay the enactment of the ordinance to allow for proper notice.

Chief Bryson added that warnings can be given at first to help notify the residents.

Mayor King asked to have this topic until next month's Council Meeting.

PUBLIC COMMENTS

Linda Moore- 168 Thomas Harmon Dr, questioned if there was anything the town could do to prevent the plows from blocking driveways.

Vice-Mayor Green explained that it is run off that comes off the plows and insured her that it is not intentional.

Rick Stubbs- 130 Center St, questioned what the strategy is to fix the water on the street issues on Center Street.

Mr. Chaffinch stated that the contractor is going to attempt to change the grade so that the water will run down to West Street or existing storm drains.

Mayor King asked Mr. Stubbs to report back to Town Hall if he has any suggestions while they are out there working.

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COUNCIL COMMENTS

Mayor King thanked Council for their hard work and dedication.

ADJOURNMENT

At 9:31 pm. a motion was made by Vice-Mayor Green, seconded by Councilwoman Torres, to adjourn the regular meeting. All in favor; none opposed.

*Respectfully submitted,
Jamie Fenske, Town Clerk*