

**Town of Camden**  
**Regular Town Council Meeting**  
**Camden Municipal Building**  
**August 1, 2016**

**CALL TO ORDER**

Mayor King called the meeting to order at 7:00 p.m. and noticed that this regular Council Meeting was being held in compliance with the Delaware Open Public Meeting Act by posting the agenda on July 25, 2016, in the following manner:

- a. The electronic sign,
- b. The Official Bulletin Board, and
- c. The official Town of Camden Web Site.

Mayor King led attendees in the Pledge of Allegiance.

Mayor King led a moment of silence.

Council Attending: Mayor King, Councilman Dougherty, and Councilwoman Torres.

Absent: Councilman Casquarelli and Vice-Mayor Schock.

Staff Attending: Chief William Bryson, Town Manager Aaron Chaffinch, Town Solicitor Craig Eliassen, Town Clerk Jamie Fenske, Account Specialist Amanda Marlow, and Chief Financial Officer Tom Josiah.

**AMENDMENTS**

None

**ANNOUNCEMENTS**

Town Hall will be closed Monday, September 5<sup>th</sup>, 2016 in observance of Labor Day. The next regular Council Meeting will be Monday, September 12<sup>th</sup>, 2016.

Property tax payments are due by September 30, 2016. Payments received after September 30, 2016 4:00pm will accrue a 1.5% finance charge each month the account is rendered delinquent.

**MINUTES**

Motion made by Councilwoman Torres, seconded by Councilman Dougherty, to approve the July 11, 2016 regular meeting minutes. All in favor; none opposed.

Motion made by Councilman Dougherty, seconded by Councilwoman Torres, to approve the July 11, 2016 executive session minutes. All in favor; none opposed.

**FINANCE REPORT**

Account Specialist Amanda Marlow reported that the early bird property tax discount is encouraging early payments which are benefiting the town.

Mayor King explained that he is glad to see that it is still beneficial to offer the early bird discount for property taxes.

Chief Financial Officer, Mr. Josiah, reported that the budget is still on track as planned. He asked Mayor, Council, and staff to continue to be mindful of the new budget.

**POLICE REPORT**

Chief Bryson's report included but was not limited to traffic arrests and criminal activity.

Chief Bryson explained that the police department will be required to use overtime since 2 officers will be out at one time.

Mayor King thanked Chief Bryson and added that the new officer is helping with keeping the overtime amounts lower.

**TOWN MANAGER REPORT**

Mr. Chaffinch reported that Chief Bryson tried to take care of people parking on the sidewalk. He added that taxes are continuing to come in. He also stated that there is trim work on the end of the building that is falling off and that has resulted in a leak.

Craig Eliassen reported that \$27,000 was collected from the Camden Wyoming Sewer and Water Authority and will be held in escrow until litigation is over.

**CAMDEN WYOMING FIRE DEPARTMENT**

None

**CAMDEN WYOMING SEWER & WATER AUTHORITY**

None.

**FRIENDS OF HISTORIC CAMDEN**

Donna Chapel explained Kent County is having Snow's Painting paint the Brecknock Manor House.

Mayor King thanked Mrs. Chapel for her report and hard work.

**VFW**

Kurt Partino stated that the VFW will be helping distribute food and provide shelter for Code Purple again this year. They also will be collecting coats and water.

**MAYOR**

Mayor King stated that Mrs. Marlow and Ms. Fenske will be working with him to possibly do a food drive.

Councilman Dougherty reported that Barclay Farms does a food drive once a year and they collect a lot.

Councilwoman Torres stated that she is willing to help with the food drive as well.

Mayor King thanked staff for all of their hard work.

**OLD BUSINESS**

*Flag Proposals*

Chief Bryson showed pictures of the flags he spoke about at the last meeting.

Mayor King stated that he thinks the flags do look nice. He added that he thinks businesses would like to have their business name shown year around if they are paying for the flags. He also would like to see some CR school district flags.

Councilwoman Torres recommended reaching out to the State Representative for the install kit funds.

Councilman Dougherty replied that he feels it will be a large expense on the Town if we are responsible for changing the flags each time.

**NEW BUSINESS**

*Crosswalk sign*

Chief Bryson explained that there was a pedestrian killed the day before Christmas on Old North Road last year and that he would like to make this crosswalk a safer area. He explained that the proposed sign is solar powered and will blink when someone is crossing. This is the only company he has found but will ask DelDOT if they have any other recommendations. The proposed sign will cost \$5,591.

Councilwoman Torres recommended contacting Safe Routes to School to see if they would help with funding.

Mayor King thanked Chief Bryson for researching this matter.

*New appointment to the Board of Adjustment*

Mayor King made his recommendation to appoint Adrian Torres to the Board of Adjustment. He explained that his background, leadership skills, and willingness to volunteer will be huge assets to the Town.

A motion made by Councilman Dougherty, seconded by Councilwoman Torres, to appoint Adrian Torres to the Board of Adjustment, with a term expiring December 31, 2018 . Roll call;  
Mayor King – yes  
Councilman Torres – yes  
Councilman Dougherty – yes  
All in favor; motion carries.

*Deferred Compensation*

Mr. Eliassen recommended tabling this topic until next month when all of Council will be present.

*Rental License*

Mr. Chaffinch read the title to the 2016-O-2 Rental License Ordinance.

Mr. Eliassen explained that any time there is a transfer of property a new rental license will be required for each rental unit.

A motion was made by Councilman Dougherty, seconded by Councilwoman Torres, to accept the first reading of the Rental License Ordinance 2016-O-2. All in favor; none opposed.

**PUBLIC COMMENTS**

Pat Kelly – 62 Nanticoke Dr, questioned if the panhandlers could be prosecuted under the soliciting ordinance.

Chief Bryson replied that they could not be.

Christina Wittman – VFW, stated that she is present at the VFW every Friday during Code Purple season to collect clothing.

Mr. Kelly recommended setting a goal for the food drive.

COUNCIL COMMENTS

Councilwomen Torres questioned if we could make the pan handlers get a license.

Chief Bryson replied that we could but we couldn't charge a fee.

ADJOURNMENT

Motion made at 8:34pm by Councilwoman Torres, seconded by Councilman Dougherty, to adjourn the council meeting. All in favor; none opposed.

*Respectfully submitted,  
Jamie Fenske, Town Clerk*