

**Town of Camden  
Regular Town Council Meeting  
Camden Municipal Building  
April 3, 2017**

**CALL TO ORDER**

Mayor King called the meeting to order at 7:00 p.m. and noticed that this regular Council Meeting was being held in compliance with the Delaware Open Public Meeting Act by posting the agenda on March 27, 2017, in the following manner:

- a. The electronic sign,
- b. The Official Bulletin Board, and
- c. The official Town of Camden Web Site.

Vice-Mayor Schock led attendees in the Pledge of Allegiance.

Mayor King led a moment of silence.

Council Attending: Mayor King, Vice-Mayor Schock, Councilman Dougherty, Councilwoman Torres, and Councilman Findley.

Absent: None.

Staff Attending: Town Manager Aaron Chaffinch, Town Solicitor Craig Eliassen, Town Clerk Jamie Fenske, Account Specialist Amanda Marlow, and Sergeant Marcus Whitney.

**AMENDMENTS**

None

**ANNOUNCEMENTS**

Town Hall will be closed Friday, April 14<sup>th</sup> in observance of Good Friday.

**MINUTES**

Motion made by Councilwoman Torres, seconded by Vice-Mayor Schock, to approve the March 6, 2017 regular meeting minutes. All in favor; none opposed.

**FINANCE REPORT**

Account Specialist Amanda Marlow reported that Mr. Josiah will be here next month to give his quarterly report and to present the draft budget for FY 18. She added that Mayor and Council will hold a Public Workshop on May 15<sup>th</sup> at 6:30pm to review the FY 18 draft budget.

Mrs. Marlow added that there is a tax delinquent amount of approximately \$51,000. At this time in 2016 the delinquent amount was approximately \$72,000. She explained that Mr. Owensby is delinquent approximately \$15,000 in property taxes.

Mayor King questioned how the FY18 draft budget is looking.

Mrs. Marlow explained that the budget will be tight this year.

#### **CAMDEN WYOMING FIRE DEPARTMENT**

None.

#### **CAMDEN WYOMING SEWER & WATER AUTHORITY**

None.

#### **FRIENDS OF HISTORIC CAMDEN**

None.

#### **VFW**

Mr. Dufresne explained they are working with Chipotle to do a fundraising event on April 14<sup>th</sup> so that a certain percentage of sales from that day will go to the VFW.

#### **POLICE REPORT**

Sergeant Marcus Whitney gave a report that included but was not limited to traffic arrests and criminal activity. He added that both officers are back from sick leave.

#### **TOWN MANAGER REPORT**

Mr. Chaffinch reported that February's RETT check was approximately \$17,000. He added that the new Public Works employee started last Monday. He explained that Mr. Wyatt is very well versed with different types of equipment and seems like he will be a great fit for the job.

Mr. Chaffinch added that a new four year lease was signed on March 8<sup>th</sup> with MPO. The lease is due to expire on March 31, 2021. He also stated that the catch basin in Chapel Croft was repaired on April 1<sup>st</sup>.

Councilwoman Torres asked if she could get a report from the Public Works Director that is similar to the police department's report that breaks down how time is spent during working hours. She added that she would like to start to see the report around July.

Councilman Dougherty added that the water is backing up on Walmart Drive by Chick-fil-A again.

Mr. Chaffinch explained that the area Councilman Dougherty is speaking of is on Mitten Constructions list to repair. He added that there are other projects that need to be repaired first.

Councilman Dougherty questioned how much these jobs are costing the town.

Mr. Eliassen reported that the Town Manager is allowed to authorize individual jobs that are under \$5,000 without having to bid out.

## **MAYOR**

Mayor King thanked the police department for their continued hard work. He questioned when the new Tahoe is due to be in.

Sergeant Whitney stated that he believed it was due to be in next week.

Mayor King also thanked the town staff for their hard work.

## **OLD BUSINESS**

### **COLA**

Mrs. Marlow explained that it was Mayor and Council's decision to review COLA every April. She stated that the Philadelphia index is showing a 1.7% COLA. If Mayor and Council grant the COLA to all full time employees than it will increase the budget \$10,887.25. She added that there was no COLA last year and a 1.4% given the year before.

Mayor King added that Chief Bryson is excluded from the COLA increase because his salary is frozen.

Councilman Dougherty explained that there is a wage scale for town staff which grants a 3% given on each even year of employment and every year COLA is reviewed.

Councilman Findley stated that he feels the employees deserve the 1.7% COLA increase.

Councilwoman Torres replied that if it works in the FY18 budget than she has no objection of the COLA.

Vice-Mayor Schock expressed that he has no objection.

Mayor King announced that he respects that Council reviews COLA on a yearly basis.

Mrs. Marlow requested that COLA be reviewed at the May council meetings from here forward.

Mayor King asked to have COLA placed on the May 1<sup>st</sup> Council Agenda as old business.

*Public Works vehicles*

Mayor King asked to have Public Works vehicles placed on the May 1<sup>st</sup> Council Agenda so that more quotes can be collected before it is discussed.

*Public Works equipment*

Mrs. Marlow explained that there are two mowers that need to be replaced in the public works department. She added that 3 quotes were provided: Atlantic Tractor – (John Deere) \$8,700 each, Taylor & Messick (for two John Deere mowers) \$16,400, and Burke – (Toro) \$9,384 each. Mrs. Marlow reported that Mr. Scott recommended buying the 2 John Deere mowers from Taylor & Messick.

Vice-Mayor Schock questioned if both Mr. Scott and the new public works employee will be driving the mowers.

Mrs. Marlow replied yes they both would be driving them.

Mayor King questioned if Taylor and Messick would honor the price if we purchased only one mower at this time.

Mrs. Marlow replied yes. She added that the funds could come from RETT.

Mayor King added that there is a 3 year warranty with Taylor & Messick.

Councilman Dougherty requested to see what the trade in value would be for our current two mowers.

*Transferring funds from savings account to certificate of deposit accounts*

Mayor King detailed that this was spoke about last meeting.

Mayor King explained that he is in agreeance with Councilman Dougherty's suggestion from last month to transfer \$400,000 into a 48 month term, \$400,000 into a 60 month term, \$400,000 into an 84 month term.

Councilwoman Torres agreed that she thinks this suggestion is a great idea.

Mayor King reported that the certificate of deposit is the best form of savings for the Town.

Councilman Findley stated that he agrees with the suggestion Mayor King has suggested.

Vice-Mayor Schock explained that he also agrees.

A motion made by Councilman Dougherty, seconded by Councilman Findley, to transfer from the money market savings account to certificate of deposit accounts; \$400,000 into a 48 month term certificate of deposit, \$400,000 into a 60 month term certificate of deposit, and \$400,000 into an 84 month term certificate of deposit. Roll call;

Mayor King – yes

Vice-Mayor Schock – yes  
Councilman Torres – yes  
Councilman Dougherty – yes  
Councilman Findley – yes  
All in favor; motion carries.

**OLD BUSINESS**

*Ordinance 2017-O-01 Ordinance declaring the recently annexed parcel as highway commercial, map parcel 7-00-10300-01-6100-000*

Mayor King read the title aloud.

A motion made by Councilwoman Torres, seconded by Councilman Findley, to approve the second reading of Ordinance 2017-O-01 Ordinance declaring the recently annexed parcel as highway commercial, map parcel 7-00-10300-01-6100-000 . Roll call;

Mayor King – yes  
Vice-Mayor Schock – yes  
Councilman Torres – yes  
Councilman Dougherty – yes  
Councilman Findley – yes  
All in favor; motion carries.

**PUBLIC COMMENTS**

Pat Kelly – 62 Nanticoke Dr, announced that he was very pleased with the street sweeping crew and the police department. He also questioned if HB110 is something that the Town of Camden is in favor of.

Mayor King thanked Mr. Kelly for his comments.

**COUNCIL COMMENTS**

None.

**ADJOURNMENT**

Motion made at 8:26pm by Vice-Mayor Shock, seconded by Councilman Dougherty, to adjourn the council meeting. All in favor; none opposed.

*Respectfully submitted,  
Jamie Fenske, Town Clerk*