

**Town of Camden
Regular Town Council Meeting
Camden Municipal Building
May 6, 2019**

CALL TO ORDER

Mayor King called the meeting to order at 7:00 p.m. and noticed that this regular Council Meeting was being held in compliance with the Delaware Open Public Meeting Act by posting the agenda on April 18, 2019, in the following manner:

- a. The electronic sign,
- b. The Delaware State Newspaper,
- c. The Dover Post Newspaper,
- d. The Official Bulletin Board, and
- e. The official Town of Camden Web Site.

Mayor King led attendees in the Pledge of Allegiance.

Mayor King led a moment of silence.

Council Attending: Mayor King, Councilman Schock, and Councilwoman Rhodes.

Council Absent: Vice-Mayor Torres and Councilman Dougherty

Staff Attending: Town Manager Aaron Chaffinch, Town Clerk Jamie Fenske, Account Specialist Amanda Marlow, Town Solicitor Craig Eliassen, and Chief Financial Officer Tom Josiah.

AMENDMENTS

None.

ANNOUNCEMENTS

Mayor and Council will hold a Public Workshop Monday, May 20, 2019 at 6:30pm regarding the Proposed FY 2020 draft budget.

Town Hall will be closed May 27th in observance of Memorial Day.

MINUTES

A motion was made by Councilman Schock, seconded by Councilwoman Rhodes, to approve the April 1, 2019 regular meeting minutes. Vice-Mayor Torres and Councilman Dougherty absent. All in favor; none opposed.

A motion was made by Councilman Schock, seconded by Councilwoman Rhodes, to approve the April 1, 2019 executive session minutes. Vice-Mayor Torres and Councilman Dougherty absent. All in favor; none opposed.

PRESENTATION

Shore United – ICS

Mr. John Augustus from Shore United explained that the Town of Camden is eligible for an insured cash sweep program that could result in additional earnings collected by the Town of Camden of about \$10,000 a year. Mr. Augustus stated that the sweep is done daily. He added that Mrs. Marlow would continue to have daily access to the accounts and money.

Mr. Josiah questioned if the transactions and sweeps would show on one monthly statement or if it would be multiple.

Mr. Augustus stated that it will be multiple statements, one would show the account transactions, and another would show the sweeps. He added that sweeps would be made in increments of \$250,000 and that all the banks participating are FDIC insured.

Mrs. Marlow stated that Councilman Dougherty suggested that she reach out to another municipality that uses the ICS and see what their thoughts were on the program. She added that the municipality that she reached out to likes the program and finds it beneficial to their town.

Mr. Josiah detailed that his recommendation would be to have Mr. Eliassen to read the agreement before it is voted on by Mayor and Council.

NEW BUSINESS

Shore United – ICS

Mayor King asked to have this item tabled until the June 1, 2019 Council Meeting to allow for Mr. Eliassen to review the agreement and give his recommendation to Mayor and Council.

FINANCE REPORT

Mr. Josiah gave his third quarterly report for fiscal year 2019. He explained that public safety is over due to personnel changes that were not budgeted for. Mr. Josiah cautioned Mayor, Council, and staff that RETT is to be used for infrastructure and equipment for public safety and public works.

CAMDEN WYOMING FIRE DEPARTMENT

Mayor King gave the report for the Camden Wyoming Fire Department. He added that he received a donation letter in the mail from the CWFD and asked that anyone that can, please donate to the CWFD as they are always in need.

CAMDEN WYOMING SEWER & WATER AUTHORITY

Mayor King thanked Mr. Scott Sr. and the entire CWSWA for the quick response on Easter with regards to the loss of water.

FRIENDS OF HISTORIC CAMDEN

Mrs. Chapel stated that the Friends of Historic Camden are still waiting on the feasibility study from Mr. Sweeny regarding the Brecknock Manor House. She added that they are planning to have the annual picnic again this year and will share the details as soon as they are determined. She explained that she is in favor of flags to be posted throughout Town.

Mayor King explained that the Town of Camden is in favor of the flags but unfortunately the Town of Camden does not own the utility poles that they would go on.

VFW

Vice-Commander Todd Fairhurst stated that the VFW will be hosting dinners on the Friday nights in May. He added that the Camden VFW will be at the Strawberry Festival at Fifer Orchard on May 18th from 10-4

POLICE REPORT

Mayor King gave a report that included but was not limited to traffic arrests and criminal activity. He added that the new officer should be completing his FTO in the next week. He thanked the police officers for they continued great work.

TOWN MANAGER REPORT

Mr. Chaffinch reported that the March RETT was \$1,893.38. He added that he received a call on April 30th from a gentleman whose mother was a long-time resident of the Town of Camden, and he and his brother would like to donate to the Town of Camden in name of the mother who has passed away. Mr. Chaffinch explained that their mother, Mr. Maryann Teller, was very involved in the Town of Camden, including serving on the Planning Commission and assisting with elections.

Mayor King explained that his hopes are to beautify downtown at the corner of Main Street and Camden Wyoming Avenue. He added that this donation would help greatly in paving, installing a beautiful clock, and a bench. He expressed that with this donation he would also make sure to include a plaque to show appreciation to Mrs. Teller and her family.

Mrs. Chapel stated that Mrs. Teller is known in the Town of Camden as “Mrs. Camden” and that she greatly loved this town.

Mr. Eliassen added that Mrs. Teller served on the Board of Adjustment and worked many elections for the Town of Camden because she really cared about the town and that she will be greatly missed.

MAYOR

Mayor King thanked Mr. Josiah, Mr. Eliassen, and the staff for all that they do for the Town of Camden.

NEW BUSINESS

COLA

Mrs. Marlow detailed that the Philadelphia Index shows a COLA of 2%. She explained that this amount has been included in the FY 2020 budget. She asked Mayor and Council to not vote on this tonight but to instead review the budget and vote on it with the second reading of the FY 2020 budget in June.

FY 2019/2020 Draft Budget

Mr. Josiah stated that there has been a 3% increase in the expenses. He explained that he feels this is an aggressive but responsible increase. He detailed that the public safety changes are driving the increase in expenses.

Mr. Josiah added that for revenue they again were aggressive but still responsible. He detailed that he and Mrs. Marlow increased some tax revenue but decreased other tax revenue depending on the current revenues.

Mr. Josiah explained that currently there is a \$30,000 deficit.

Mrs. Marlow added that there increase in interest from switching to Shore United bank has caused an increase in the revenue by \$50,000.

Mayor King stated that Mrs. Marlow has expressed concern to him about shortfalls in the FY 2019 budget on the public safety revenue. He explained that he has addressed the concern with the Police Chief and that they are actively working on increasing this amount to what it was before.

Mr. Josiah added that the last year the amount budgeted for the public safety revenue was \$30,000 but is budgeted at \$25,000 for FY 2020.

Mayor King questioned why code enforcement revenue is only at \$2,000.

Mrs. Marlow explained that when there is a violation Mr. Scott will send a certified letter and the property owner has 5 days from the receipt of the letter to rectify the situation before they Town of Camden rectifies it at the property owner's expense. She added that most of the time the property owner takes care of the situation themselves within the five days.

Mr. Josiah explained that the FY 2019 budget bank interest was \$3,000 and has been changed to \$53,000 for FY 2020

Police Department Vehicle Decals

Mayor King asked to have this topic tabled until the June Council Meeting so that Chief Whitney is available to explain in farther detail.

PUBLIC HEARING

2019 Comprehensive Plan Ordinance 2019-O-01

A motion was made at 8:07pm by Councilwoman Rhodes, seconded by Councilman Schock, to enter public hearing. Vice-Mayor Torres and Councilman Dougherty absent. All in favor; none opposed.

Ms. Fenske explained that every 10 years, the Office of State Planning requires an update to the Comprehensive Plan. She explained that the staff worked with the University of Delaware IPA on this update. She added that there were a few property owners that requested zoning changes and those properties have been reviewed during the Comprehensive Plan Update process.

Mr. Pat Kelly thanked the staff and IPA for their great work.

A motion was made at 8:12pm by Councilman Schock, seconded by Councilwoman Rhodes, to exit public hearing. Vice-Mayor Torres and Councilman Dougherty absent. All in favor; none opposed.

OLD BUSINESS

2019 Comprehensive Plan Ordinance 2019-O-01

A motion was made by Councilman Schock, seconded by Councilwoman Rhodes, to approve the adoption of 2019-O-01 2019 Update to the 2007 Camden Comprehensive Plan. Vice-Mayor Torres and Councilman Dougherty absent. All in favor; none opposed.

Rezoning Ordinance

A motion was made by Councilman Schock, seconded by Councilwoman Rhodes, to approve the adoption of 2019-O-02 Adopt Zoning Map. Vice-Mayor Torres and Councilman Dougherty absent. All in favor; none opposed.

PUBLIC COMMENTS

Pat Kelly – 62 Nanticoke Dr, stated that he feels the employees at the Town of Camden are great. He added that he really likes the new website.

COUNCIL COMMENTS

Councilwoman Rhodes explained that the house on the corner of Main Street and South Street and there is a house in Tamarac that has extremely high grass.

EXECUTIVE SESSION

To consider strategy with respect to pending and/or potential litigation and/or with respect to personnel issues.

No executive session.

ADJOURNMENT

A motion was made at 8:22pm by Councilman Schock, seconded Councilwoman Rhodes, to adjourn the council meeting. Vice-Mayor Torres and Councilman Dougherty absent. All in favor; none opposed.

*Respectfully submitted,
Jamie Fenske, Town Clerk*