

**Town of Camden
Regular Town Council Meeting
Camden Municipal Building
August 3, 2020**

CALL TO ORDER

Mayor Torres called the meeting to order at 7:01 p.m. and noticed that this regular Council Meeting was being held in compliance with the Delaware Open Public Meeting Act by posting the agenda on July 28, 2020, in the following manner:

- a. The electronic sign,
- b. The Official Bulletin Board, and
- c. The official Town of Camden Web Site.

Vice-Mayor Schock led attendees in the Pledge of Allegiance.

Mayor Torres led a moment of silence.

Council Attending: Mayor Torres, Vice-Mayor Schock, Councilwoman Rhodes, Councilman Girty (virtual), and Councilwoman Woodall (virtual).

Council Absent: None.

Staff Attending: Town Clerk Sarah Cahall, Account Specialist Alicia Thalsoer, Town Manager Jason Stewart (virtual) Town Solicitor Craig Eliassen, and Chief Marcus Whitney.

AMENDMENTS

None.

ANNOUNCEMENTS

Property taxes are due by the close of business on September 30th, 2020.

MINUTES

A motion was made by Vice- Mayor Schock, seconded by Councilwoman Rhodes, to approve the July 6, 2020 regular meeting minutes. All in favor; none opposed.

FINANCE REPORT

Mrs. Thalsoer confirmed that delinquent taxes for 2019 were \$16,203.00. The 2020 taxes bills were mailed out. The RETT check was \$66,677.84 for the month of July. Mrs. Thalsoer added that \$2,500.00 came out of RETT to fix the sink hole in Newell's Creek.

PLANNING & ZONING REPORT

Mrs. Cahall stated that there was not much to report. There were no meetings the month of July or August.

CAMDEN WYOMING FIRE DEPARTMENT

Mr. Queen gave a report for the month of the July that included but not limited to the ambulance run and fire alarms. He stated that COVID-19 affected the department terribly. They were not able to have fundraisers or bingo. He stressed the fact that they are public safety as well and need help. He asked Mayor and Council to form a committee with the Fire Department and include them in the budget. He informed them that if the Fire Department closes, he doesn't know where the work will go to.

Mayor Torres asked him where else they receive other funding.

Mr. Queen said through the County, red light camera, and is willing to sit down with Mayor and Council to go over their budget.

Mayor Torres said she is willing to set a committee and asked who he would like her to recruit.

Mr. Queen suggested someone from finance.

CAMDEN WYOMING SEWER & WATER AUTHORITY

None.

FRIENDS OF HISTORIC CAMDEN

Donna said they started with the meetings again and have 3 new members. She added they are potently going to start a membership in the future. Gale Christiana said they are refocusing and looking forward to the future.

VFW

None

POLICE REPORT

Chief Whitney gave a report that included but was not limited to traffic arrests and criminal activity. He added that the RETT prior approvals were \$17,000.00 for the LPR and \$50,000.00 for a Chevy Tahoe the dealership needs a PO number to move forward. This caused the delay on getting the vehicle. He said no vehicles are available as of now and he will be looking into that over the next few months.

Vice-Mayor asked how the new officer was doing.

Chief Whitney stated that the officer is doing very well and being proactive.

TOWN MANAGER REPORT

Mr. Stewart stated that the taxes were mailed out and everyone did a good job. He met with a company regarding refinancing the mortgage. He will have more information by next month. He added that the sink holes on Thomas Harmon Dr. were fixed.

MAYOR

Mayor Torres thanked the Town staff for their work ethics. She is pleased with the structure and efficiency.

OLD BUSINESS

Curb Painting

The project started on August 3, 2020 with Straight Line and is quoted at \$3,400.00. Mr. Stewart was pleased with the pictures that Mr. Scott had sent him of the curb painting.

Mayor Torres thanked Mr. Smith for bringing that to her attention. She added the curb painting has not been done in roughly 15 years.

NEW BUSINESS

Extending Early Bird Discount

A motion was made by Councilman Rhodes, and seconded by Vice-Mayor Schock, to extend the early bird discount until August 31, 2020. All in favor; none opposed.

Roll Call:

Mayor Torres- yes

Vice-Mayor Schock- yes

Councilwoman Rhodes- yes

Councilman Woodall- yes

Councilman Girty- yes

Edmunds Software & Payroll System

Mr. Stewart explained that Edmunds is our current software provider and he would like to streamline the system. Edmunds permit system and Code Enforcement modules initial cost \$8,975.00 (setting up/ creating fee) and the yearly fee is \$2,275.00.

Mrs. Cahall stated that the module would be beneficial and more efficient.

Councilman Girty liked the proposal for the new module.

Councilman Woodall stated implementing this module would be beneficial.

Vice-Mayor Schock asked who customized the permits.

Mrs. Cahall stated that the current process is through spreadsheets and word documents.

Vice-Mayor Schock asked if changes had to be made would there be a cost associated with it.

Mrs. Cahall explained that Edmunds is efficient and if changes had to be made, they are good with making changes at no additional cost. She explained that she was able to change the format of the business license and rental license at no additional cost. Mrs. Cahall added that on the Code Enforcement side pictures can upload to the system to view as well as any letters that are issued.

Mrs. Thalhoffer explained to Mayor and Council that our projected revenue for permits is \$25,000.00. She added that we are over that amount by \$200,000.00 because of the apartment complex and more funding coming in.

Mr. Stewart explained to Mayor and Council that it will take Edmunds roughly 5-6 months to install the new module.

A motion was made by Vice-Mayor Schock, and seconded by, Councilwoman Rhodes to approve Edmunds system for upgrading to the Permitting & Code Enforcement module in the amount of \$8,975.00 from general fund checking or general fund money market. All in favor; none opposed.

Roll Call:

Mayor Torres- yes

Vice-Mayor Schock- yes

Councilwoman Rhodes- yes

Councilman Woodall – yes

Councilman Girty- yes

PUBLIC COMMENTS

Gale Christensen 21 S Main St: Said she is having issues with dust blowing and standing water from the construction of the King Apartment complex.

COUNCIL COMMENTS

Councilman Woodall thanked the Town staff for doing good work.

EXECUTIVE SESSION

To consider strategy with respect to pending and/or potential litigation and/or with respect to personnel issues.

A motion was made at 7:45pm by Vice-Mayor Schock, seconded by Councilwoman Rhodes, to enter executive session. All in favor; none opposed.

ADJOURNMENT

A motion was made at 8:45pm by Vice-Mayor Schock, seconded Councilwoman Rhodes, to adjourn the council meeting. All in favor; none opposed.

*Respectfully submitted,
Sarah Cahall, Town Clerk*